**Constitution of Hogs For Health (HFH) at the University of Arkansas**

**Article I Name of the Organization**

The name of this body shall be Hogs for Health (herein referred to as HFH).

**Article II Purpose Statement**

Section 1 Mission

The mission of HFH is to serve as a student organization for all individuals interested in promoting health-related issues on campus and to identify and represent the student body. HFH is to serve as a liaison between the student body and the administrators of the Pat Walker Health Center thereby serving as a mechanism by which the Pat Walker Health Center may better respond to student needs.

Section 2 The purpose and goals of HFH are as follows:

(A) To represent the student's concerns for health care at the University of Arkansas.

(B) To serve as an advisory group to the administration of the Pat Walker Health Center.

(C) To inform students of pertinent health issues and to promote the Pat Walker Health Center’s services and initiatives to the student body.

(D) To lobby the administration of the Pat Walker Health Center and, if necessary, the University Administration on behalf of the student body on important health issues of concern to students.

(E) To work to establish programs that benefit both students and the Pat Walker Health Center.

**Article III Membership**

Section 1 Eligibility

Any currently enrolled student taking a least six hours at the University of Arkansas at Fayetteville shall be eligible for membership. Membership in HFH will not be denied based on race, age, color, sexual orientation, religion, physical disability, or national origin.

Section 2 Criteria

 Membership requires the following:

1. Capability to meet active HFH membership status.
2. A desire to be an active participant in HFH.
3. Good academic standing at the University of Arkansas.
4. Members shall be considered active in HFH upon attending at least the first two meetings per semester, with a maximum of two unexcused absences per semester. This does not include special and/or emergency meetings. Absences may be excused by notifying a member of the HFH Executive Officer Board.
5. All members shall be required to sign a Code of Conduct/Confidentiality, which will be kept on file. The Code of Conduct/Confidentiality form must be signed within the first two meetings of joining HFH.
6. Participation is required in at least one project/event/workshop per semester.
7. Any member that does not meet the requirements will be placed under suspension from the RSO and must seek readmission at the beginning of the following semester.

Section 3 Admission

1. There will be two periods when HFH will admit new members, with the exception that new members can be added prior to re-registration of the RSO if members are needed to re-register:
	1. During the first two weeks of each semester, HFH will recruit new members.
	2. The new members will then have two (2) regularly scheduled HFH meetings to attend and join during the semester they join.
	3. Any interested persons who do not attend a required meeting shall be allowed to join during the following semester’s required meeting.

Section 4 Term of Membership

1. A member of HFH is in good standing until graduation as long as they are meeting the requirements of active membership.
2. Any member desiring to resign from HFH shall submit their resignation in writing to a member of the Executive Board who will present it to the HFH officers for action.

Section 5 Evaluation

1. The HFH officers and the advisor(s) have the right to dismiss any members not in good standing due to the lack of meeting attendance and/or lack of participation in HFH activities.

**Article IV Meetings**

Section 1 Regular Meetings

1. HFH shall hold regular meetings during the academic year. HFH officers will decide the frequency of meetings.
2. Members of HFH will decide the time for meetings.

Section 2 Officers’ Meetings

1. HFH officers shall hold officers’ meetings during the fall and spring semesters for establishing an agenda and project idea development.
2. HFH officers and the advisor will determine the times and frequencies of the officers’ meetings.

Section 3 Special Meetings

1. A member of the HFH executive board can call special or emergency meetings with at least 48-hour notice.

**Article V Elected Offices**

Officers shall be charged with the responsibility of promoting Hogs for Health and ensure that the organization adheres to the Purpose Statement.

Section 1 President

(A) Shall be the chief executive officer.

(B) Preside over HFH meetings.

(C) Maintain communication with the advisor and officers on a regular basis.

(D) Initiate and encourage RSO projects that are conductive to the HFH Purpose Statement.

(E) Delegate responsibilities to other officers and members as seen fit.

(F) Develop agendas for RSO and executive meetings.

Section 2 Vice-President

(A) Assist in set-up of the agenda.

(B) Assist the President in presiding over meetings.

(C) Arrange for guest speakers for RSO/executive meetings.

(D) Preside over HFH meetings in the absence of the President.

(E) Coordinate the activities of the HFH RSO.

Section 3 Secretary

(A) Record and distribute the minutes of all meetings and the meetings of the executive board.

(B) Provide a copy of the minutes for each officers and keep a master file.

(C) Maintain a complete and accurate account of attendance and membership status.

(D) Notify HFH members of regular and emergency meeting dates, times, and locations.

Section 4 Treasurer

1. Maintain a current record of all financial transactions.
2. Develop quarterly reports containing a list of receipts and disbursements and distribute them among the officers.
3. Be responsible for checking the accuracy of all bills and invoices and paying them correctly and in a timely manner.
4. Perform other duties as directed by the President.

Section 5 Pat Walker Health Center Advisory Committee Liaison

(A) Serve as the official liaison between HFH and the University Health Center Advisory Committee.

(B) To report any pertinent details of University Health Center Advisory Committee meetings to HFH.

(C) To make recommendations to the University Health Advisory Committee at the request of the HFH.

Section 6 Social Media Chair

1. Shall be responsible for creating information graphics to share around campus and on social media (i.e., Instagram).
2. The Social Media Chair shall be responsible for regularly checking all social media and updating it (i.e., Instagram).

**Article VI Officer Term**

Section 1 Eligibility

1. Must be enrolled full time at the University of Arkansas, maintain a minimum of a 2.25 cumulative grade point average, and not be on judicial or academic probation.
2. Each of the officers shall be an active member of the organization during the term of office.
3. Candidates for the office of the President, Vice-President, Secretary, and Treasurer shall have been active members of HFH for at least one semester.

Section 2 Terms

The officers of HFH shall consist of a president, vice-president, secretary, treasurer, a liaison officer to the Pat Walker Health Center Advisory Committee, and a social media chair. The officers comprise the Executive Committee or Board.

1. Officers shall serve for a term of one academic year, from the start of Fall semester to the end of Spring semester, or until their successors are elected and assume office.
2. Any officer may be removed from membership by the advisor. Any officer removed may appeal to the advisor and remaining Executive Committee.

Section 3 Election

1. The members of HFH shall elect officers. Any active member of HFH that meets the aforementioned requirements shall be eligible for office through nomination by other active members or by self-nomination. Elections shall only require a simple majority of quorum. The newly elected officers shall assume their duties at the beginning of the following semester.
2. Elections shall be held the first meeting of March during each spring semester or before the re-registration process of the RSO in an extenuating circumstance.

**Article VII Conferences**

Section 1 Eligibility to Attend Conferences

1. Members that have served on HFH for at least one semester are eligible to attend conferences. Funding for conferences must be applied for through the Associated Student Government Office of Financial Affairs.
2. Each attending member will speak briefly at the following HFH meeting about the events and activities which they participated in at the conference as well as their own personal insights and feelings.

**Article IX Amendments to Bylaws**

Section 1 Amendment Changes

The proposed amendment must be submitted in writing to the HFH officers for review and clarification. The officer receiving the amendment change will bring forth the proposal at the next meeting. The proposed amendment shall be debated and voted on. There must be two-thirds supermajority for the amendment to pass and would take effect at the following meeting.